MTCMA
Maine Town, City and County Management Association
A State Affiliate of ICMA

Bill Post Distinguished Service Award

Nomination Form

SECTION 1: Who Is Being Nominated for the Bill Post Distinguished Service Award?

Nominee name: _____

Street address: _____

City: _____ State: _____

Zip/Postal Code: _____ Country: _____

Telephone: _____ Fax: _____

E-mail: _____

Nominee is an MTCMA member: ❒ YES ❒ NO

Date nominee retired or is retiring from profession: _____

SECTION 2: Who Should Be Contacted Regarding the Nomination?

If your nominee is selected as the recipient for this year's award, you will be contacted to assist in the confidential planning of the awards ceremony.

Nominee name: _____

Telephone: _____

E-mail: _____

All nominations must be received or postmarked annually by June 30TH.

Bill Post Distinguished Service Award
Criteria and Nomination Form

SECTION 3: Descriptive Narrative

a. Description of nominee's career (positions held):

b. Honors, awards, other recognition:

c. Leadership in regional, state, and national management associations:

d. Pattern or examples of support to peers, colleagues, and young people entering the profession as a mentor, counselor, or "sage":

e. Examples of innovative programs developed by the nominee and how these were shared with others through writing, conference sessions, peer assistance programs:

f. Teaching, lecturing, and/or supervising of interns through an undergraduate or graduate public administration program over an extended period of time:

g. Special area(s) of expertise that the candidate has developed and how it has been demonstrated and recognized by the candidate's communities and by peers:

Bill Post Distinguished Service Award Instructions

BACKGROUND

The MTCMA Bill Post Distinguished Service Award is given to an assistant manager or manager who has made an outstanding contribution to the management profession and local government. The award is not only given to recognize years of service in local government. Rather, it recognizes a manager whose service in his or her community or communities has been judged by peers as strong or exceptional, and who has made major contributions beyond direct service to local government.

Specific career activities to be considered include:

- A consistent pattern of leadership in municipal, county, regional, state, and national management associations.
- A pattern of support to peers, colleagues, and young people entering the profession as a mentor, counselor, or "sage".
- A history of developing and implementing innovative programs and sharing and disseminating these through writing, participation on conference sessions, or direct assistance through a one-on-one peer assistance program.
- Teaching, lecturing, and/or supervising of interns through an undergraduate or graduate public administration program over an extended period of time.
- Development of a special area of expertise that has been exhibited and recognized, both within the community and by peers.

In summary, the individual has to have made a lasting impact on the community and the profession.

ELIGIBILITY

- A nomination for the Bill Post Distinguished Service Award may be made by any member of MTCMA, but self-nominations will not be accepted
- Nominees must be MTCMA members.

MAKING A NOMINATION

Complete Sections 1, 2, and 3 of the nomination form attached. Forward the nomination form and descriptive narrative to:

MTCMA
Attn: Bill Post Distinguished Service Award
60 Community Drive
Augusta, ME 04330
Fax: (207) 624-0128
E-mail: training@memun.org

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