MTCMA
Maine Town, City and County Management Association
A State Affiliate of ICMA

Municipal and County Internship Grant Program

The MTCMA encourages municipal and county government agencies in Maine to create and implement internship programs and opportunities for students sixteen (16) years and older to educate them about government and government leadership with the intended result of engaging and enticing them to pursue a career in this field.

In order to be considered for the grant, the applicant must fill out the complete application and attach any typed relevant supplemental information.

Criteria:

a. The proposed use of funds.

b. Student's degree of participation to the field of civic leadership, public administration or community service they have shown for these fields, relative to their age. Demonstrated and active participation in government administration and leadership.

c. Agency must present supporting documentation regarding established internship program or project plan for future internship program including launch date.

d. Agency must implement internship program within 365 days of receiving the award, or the funds must be returned to MTCMA.

e. Grant award not to exceed $1,500.

Deadline for submission is

March 31st.

To apply for this grant, please complete the following application and send to:

MTCMA
ATTN: Financial MTCMA Municipal and County Internship Grant Selection Committee
60 Community Drive
Augusta, ME 04330

or email training@memun.org

MTCMA Internship Grant Program

Application Form

Name of Agency requesting Funds:

Contact Name:

Title:

Address:

Phone:

Email:

Should your agency be selected, the grant will be presented at the annual New England Management Institute conference that traditionally takes place in August. We will contact you to assist in making the arrangements for the presentation of the grant at the contact number provided above.

The recipients(s) will be contacted by July 15 if selected. Applications not awarded will receive a formal response by July 15.

Please tell us why you are requesting this grant?

What is the proposed use of these funds?

Do you have an already existing internship program or are you creating a new one?

(Please attach supporting documentation to help us understand your internship program.)

How does your internship position directly relate to government leadership and/or administration? Please describe.

Please provide any additional information that you feel would be helpful to the selection committee.